26th September 2023

Dear Member

**Bournemouth Archery Club: Annual General Meeting – Thursday 19th October 2023**

Please find attached notice of the Bournemouth Archery Club AGM, due to be held this year on Thursday 19 October in the Garden/Function Room in the main clubhouse at Chapel Gate. The timing of the meeting is 7pm for a 7.30pm start.

The meeting is an opportunity to find out what is happening within the Club and to put across your views, and we would encourage all members to attend.

Also attached is the agenda for the meeting, including the Election of Officers. Please note that Helen Wraight, our club Treasurer, Ian Sheppard, our club Webmaster, and John Richardson, club Merchandise Officer, will be standing down at the AGM. Also, Ian is now acting as our club Secretary pending formal confirmation of his appointment at the AGM. All other current officers have confirmed that they are willing to stand for re-election for a further term. Please note that whilst Junior and Supporter Members, and new members currently on probation are not eligible to vote, they are very welcome to attend.

In addition, please note that a nomination form in respect of the election of Club officers is attached, and further copies can be downloaded from the Club’s website: [www.bournemoutharcheryclub.com](http://www.bournemoutharcheryclub.com). Forms will also be available in the club container on Cricket 1 at Chapel Gate. Nominations can also be forwarded direct to the Secretary via the email address as shown below.

Regards,

David Williams,

Chairman

Ian Sheppard

Acting Secretary

Email: secretary@bournemoutharcheryclub.com

Tel: 07941302491

**NOTICE OF ANNUAL GENERAL MEETING**

**THURSDAY 19th October 2023**

Starting at 7pm for 7.30 pm

**AGENDA**

|  |  |
| --- | --- |
| 1. | Apologies for absence |
| 2. | Minutes of the Annual General Meeting, 29th September 2022. |
| 3. | Matters arising |
| 4. | The President’s address  |
| 5. | The Chairman’s report  |
| 6. | The Treasurer’s report* Presentation of Club annual accounts
* Membership fees for 2024/2025
 |
| 7. | Coaching report |
|  8. | Revised Constitution |
|  9. | Presentation of awards including ‘Archer of the Year’ and ‘President’s Competition Performance Award’ |
| 10. | Election of Officers as per Rule 28.A list of these is shown overleaf/below. Nominations should be made in writing to the Secretary, signed by two voting members as proposer and seconder respectively not less than 14 days before the AGM. In the absence of nominations, nominations can be taken at the meeting.  |
| 11. | Any Other Business |
|  |  |

**AGENDA ITEM 10**

**The Present Officers of Bournemouth Archery Club:**

President\* John Richardson

 Chairman David Williams

 Acting Secretary Ian Sheppard

 Treasurer \*\* Helen Wraight

 Equipment Officer Alan Hayden

 Asst. Equipment Officers Colin Roberts

 Norman Davies

 Membership Secretary Alison Innes

 Records Officer Ian Sheppard

 Safeguarding Officer Vacant

 Trophies Officer Nigel Precious

 Tournament Secretary Mike Pearce

 Junior Representative Alan Hayden

 Club Covid Officer Alan Hayden

 Club Merchandise Officer\*\* John Richardson

 Social Secretary Dave Steer

 Webmaster\*\* Ian Sheppard

 Asst Webmaster Martin Shaw

 Club Groundsman Alan Hayden

 Asst. Groundsmen Colin Roberts

 Norman Davies

\*John Richardson is standing down as the Club President and the Committee has appointed Carole Tidd as his replacement.

\*\*Helen Wraight is standing down in her role as Club Treasurer, Ian Sheppard is standing down as Club Webmaster, and John Richardson as Club Merchandise Officer.

**Bournemouth Archery Club**

**Annual General Meeting – Thursday 19th October 2023**

I wish to nominate ………………………………………………………………………………………………………….

for the Club Officer role of ……………………………………………………………………………………

 (Insert role as per list attached to AGM agenda).

Proposed by ……………………………………………………………….

Seconded by ………………………………………………………………

N.B. The Proposer must seek prior agreement from the nominee to their nomination. Proposer and Seconder must be eligible voting members. *Apart from Helen Wraight, Club Treasurer, Ian Sheppard, Club Webmaster, and John Richardson, Club Merchandise Officer, all existing Club Officers are willing to stand for re-election. Ian Sheppard is currently our Acting Club Secretary pending the AGM.*

**Nominations must be received by the Secretary not less than 14 days before the AGM. In the absence of nominations, nominations can be taken at the meeting.**

**Bournemouth Archery Club**

**Annual General Meeting – Thursday 19th October 2023**

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for the Club Officer role of ……………………………………………………………………………………

 (Insert role as per list attached to AGM agenda).

Proposed by ……………………………………………………………….

Seconded by ………………………………………………………………

N.B. The Proposer must seek prior agreement from the nominee to their nomination. Proposer and Seconder must be eligible voting members. *Apart from Helen Wraight, Club Treasurer, Ian Sheppard, Club Webmaster, and John Richardson, Club Merchandise Officer, all existing Club Officers are willing to stand for re-election. Ian Sheppard is currently our Acting Club Secretary pending the AGM.*

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